



VICTORY
Gymnastic Training Center
Policies & Procedures

Payment Schedule & Guaranteed Form of Payment	<p><u>RECREATIONAL CLASSES SESSION FEES</u> are due by the 1st week of each session and are late after that. TEAM tuition is due the 1st of each month and is late after the 10th of each month. For all Class, Team & Birthday party students valid CREDIT CARD is required to be on file as a GUARANTEED FORM OF PAYMENT, and to avoid late fee charges. Past due is after the 10th of each months and the 2nd week of each session. If payment has not been received prior, your credit card on file will be charged for the tuition due and any other fees owed. All credit cards must be current and available for all charges due. If your credit card on file is declined, a new valid credit will be required to continue classes.</p>
NSF Fees	<p><u>\$25.00 NSF fee is charged on all returned checks.</u> “Notice of Dishonored Check” will be mailed & full payment in cash must be tendered within 7 days of the receipt of that notice. Pursuant to Florida Law, Chapter 68.065, Florida Statutes, Civil Remedies/Criminal Penalties could be applied if no actions are taken to remedy that “dishonored check”.</p>
Refunds	<p><u>NO REFUNDS will be given for the REGISTRATION fee or TEAM TUITION & RECREATIONAL TUITION.</u></p>
Team Drop Notice	<p><u>30-day WRITTEN DROP NOTICE is required to drop without penalty.</u> The written drop notice must be received <u>30 days prior to the drop month</u> for team students and must be <u>received on the 1st of the month.</u> If notice is not received, you are responsible for one month’s tuition payment. <u>No EXCEPTION will be given to the VGTC POLICY.</u></p>
Make-up policy	<p><u>Make-up policy is “One make-up for every two classes missed”.</u> You must schedule a <u>make-up class that is offered during the week or on the last Saturday of every session at 1:00 p.m.</u> Call ahead of time to sign up. Make-ups are scheduled based on availability in classes. <u>All make-ups must be completed within the session.</u></p>
Drop Off & Pick Up	<p>For the safety of your child, <u>students may not be dropped off early or left at the gym after class.</u> Students will not be allowed to exit the building for pickup without an adult. Please take this time to guarantee the safety of your child by escorting your child in and out of the building. We are not responsible for children unattended prior to class or after class. Siblings are absolutely not allowed to be dropped off and left to stay at the gym while parent is gone. Victory Gymnastics Training Center is not a babysitting service. You cannot leave your children while you are gone unless they are in class and then they are allowed to be here alone only during their class.</p>
Expulsion	<p>Victory Gymnastics Training Center reserves the right to expel a student or parent from the program if their actions are considered detrimental to the program or their actions harmful to other students or customers.</p>
Observation Area	<p>The observation area is available for parents and siblings. <u>Parents are not allowed on the floor.</u> <u>No admittance signs are posted at the entrances to the gym floor.</u> <u>Children in the observation area must be supervised at all times.</u> <u>Children may not run and play in observation area.</u></p>
Trial Class	<p>A TRIAL CLASS is offered for NEW STUDENTS ONLY.</p>
No Coaching from The Sidelines	<p><u>PARENTS are not ALLOWED to coach from the sidelines.</u> Students must remain focused during the entire class; they will not be able to focus if parent is interfering from the sidelines. <u>Parent may be asked to leave if coach feels child is being placed in an unsafe situation.</u></p>

I have read and agreed to these policies. Parent’s Signature _____